



PRINTED NAME OF BIDDER

AGGREGATES MEDIUM SAND

Invitation to Bid No.120290 Issued: July 30, 2012

PURCHASING BUREAU CONTACT: Sandra J. Simon, MWBE Officer, 585-428-6190

Bid responses are to be returned to the Office of the Purchasing Agent, City Hall Room 105A, Rochester, NY 14614, by the date and time indicated, at which time and place all bids will be opened, read and recorded.

BID OPENING: Wednesday, August 8, 2012 at 2:00 p.m.

The bidder's attention is directed to the General Conditions and Instructions to Bidders which appears immediately following this title page and is incorporated into the bidding document and contract by reference.

CONTRACT CHARACTERISTICS

(For definitions or explanations, see General Conditions)

Type of Contract: FIXED PRICE, ONE YEAR TERM WITH OPTION TO EXTEND

Bid Deposit Requirement: NONE

Performance Security Requirement: NONE

Insurance Requirement: NONE

Samples Requirement: SUBMISSION WITHIN 10 DAYS OF REQUEST

Descriptive Literature/Technical Data Requirement: NONE

BIDDERS: Please note that prices, company identification and authorized signature are to be entered on the Proposal which appears at the end of the specifications.



AGGREGATES MEDIUM SAND

1. **SCOPE**

The intent of this specification is to provide City agencies with WASHED SAND (Fine Aggregate), to be used by the City's Water Bureau Operations, located at 401 Dewey Avenue, Rochester, NY 14613.

2. **SPECIFICATIONS**

2.1 **SAND**

2.1.1 **NYSDOT Material Specification 703-01, Fine Aggregate, shall apply except as modified herein.**

2.1.2 **When dry shall be washed and in keeping with specifications of the trade.**

2.1.3 **One (1) standard grade:**

A. Medium - Concrete Grade

3. **TESTING**

Methods adopted by the NYSDOT and approved by the City Engineer to ascertain the quality, character, and acceptability of the material shall be utilized. The successful bidder shall furnish certification to the City Engineer that NYSDOT approval has been received. Unless otherwise indicated, the appropriate NYSDOT Departmental Publications Tests, Control Methods, Materials, and Material Requirements indicated or referred to in each section of the NYSDOT Standard Specifications of January 2, 1990, shall apply to the items in this Proposal.

9. **DELIVERY AND PICK-UP**

9.1 Delivery will be F.O.B. Destination within 24 hours after receipt of order to the City's Water Bureau Operations facility, located at 401 Dewey Avenue, Rochester, NY 14613.

9.2 There may be times when sand will be picked-up by the City's Water Bureau Operations, 401 Dewey Avenue, Rochester, NY 14613. Plant locations for pick up must be within 15 miles of the City's Water Bureau Operations facility.

9.3 Pick-up time will be negotiated within the 24 to 48 hours after the order is submitted.

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5. **BASIS OF AWARD**

Award will be given to the lowest responsive and responsible bidder located within the fifteen (15) mile requirement, either by individual item or as a total group; whichever is in the best interest of the City.

6. **TERM OF CONTRACT**

- 6.1 This contract shall be in effect from the date of contract award through July 31, 2013.
- 6.2 The successful low bidder shall guarantee the awarded price for the length of this contract.
- 6.3 The City may extend the contract under the same terms and conditions for up to one (1) additional year from the date of expiration, provided such an extension is mutually agreeable to both the City and the contractor.

7. **QUANTITIES**

Quantities shown are estimated annual amounts. The City reserves the right to order more or less than the quantities shown. The contract shall be for actual quantities ordered during the contract term.

Medium Sand 1500 ton (approximation)

8. **PURCHASE ORDER REQUIRED**

- 8.1 Advertisement and receipt of bids for an award of this contract for the product specified herein only signifies the City's intention to purchase the product specified. This contract shall not obligate the City to purchase any product.
- 8.2 The City is only obligated to purchase, and the contractor should only deliver, items ordered on a City of Rochester Purchase Order.

10. **REPORT OF PURCHASES**

10.1 A report of purchases by item may be requested covering purchases made in the first nine (9) months of the contract. Upon request from the City appointed contract administrator, reports shall be submitted within seventy-two (72) hours of request during the tenth (10th) month and will be called "Report of Usage". Contractor prepared customer profiles which include the above information are acceptable.

10.1.1 The City's Contract Administrator for this project is, Michael Ekiert and he is located at the City's Water Bureau Operations Center, 401 Dewey Avenue, Rochester, NY 14613.

10.2 Failure to submit this report may, at the City's option to disqualify the contractor from future bids.

11. **NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

11.1 The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

11.2 Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed prior to the bid opening, directly or indirectly, to any other bidder or to any competitor.

11.3 No attempt has been or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

12. **POLITICAL SUBDIVISIONS**

Bidders should note that other political subdivisions with which the City has entered into municipal cooperation agreements, may participate in the contract resulting from this bid award. Use of this contract by any other political subdivision must be coordinated between that subdivision and the contractor. The City will have no responsibility for any such purchases and will have no other role than to notify the other political subdivisions that this contract is available to them for purchases.

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PROPOSAL

The undersigned bidder hereby agrees to furnish the goods or services specified and to otherwise fully meet all terms, conditions, and specifications contained in this Invitation to Bid without exception, unless exceptions are clearly noted in this proposal. SIGNATURE MUST BE THAT OF THE BIDDER OR OF AN EMPLOYEE OR AGENT AUTHORIZED TO SIGN ON BEHALF OF THE BIDDER.

GROUP 1 - WASHED SAND, PICKED-UP

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE PER TON</u>
1.	Medium Sand	\$ _____
TOTAL		\$ _____

GROUP 2 - WASHED SAND, DELIVERED FOR CITY'S WATER BUREAU OPERATIONS

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE PER TON</u>
1.	Medium Sand	\$ _____
TOTAL		\$ _____

Authorized Signature

Typed Name and Title of Authorized Signer

Typed Name of Company

(Continued through page 5)

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PROPOSAL

PRINT OR TYPE THE FOLLOWING INFORMATION:

Name of Firm or Corporation

Street Address

City State Zip Code

Telephone / Fax No. Federal Employer Identification No.

E-mail Address of Recipient of Contract Awards and Extensions

Date

ACCEPTED ON BEHALF OF THE CITY OF ROCHESTER FOR:

Medium Sand – City's Water Bureau Operations – 401 Dewey Avenue, Rochester, NY

Contract No. 120290 Contract Term: One Year -

Purchasing Agent

Date: _____